

Volunteer role information:

Car Park Layout Thursday - Route Signage

Thank you for volunteering!

STAYING SAFE



Wear a **YELLOW** hi-viz vest at **ALL** times.

Take care using step ladders and cutting tools

Do not overstretch when installing signs etc

Be aware of uneven ground and debris from trees

Work in pairs when lifting heavy items

QUICK START

- Follow the layout plan and advice provided by the Layout coordinator
- Keep pedestrian routes clear and safe
- Ask if unsure before placing equipment

The Car Park Layout Coordinator will be on site for support throughout.

volunteers@silverstoneschoolparking.co.uk

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YOUR ROLE

Completing final car park set up tasks, including volunteer equipment and signage, ready for customers the next morning

-  See overleaf for further guidance on Car Park layout set up tasks.
-  Perform a through H&S checks throughout the car park i.e pick up litter, twigs, fill in holes with sand etc.

WHAT WE'LL PROVIDE

- Hi-viz vest, temporary fencing tools, litter picking tools etc. **Please use all provided equipment safely.**
- Bottles of water will be available too.

WHAT TO BRING

- Weather appropriate clothing
 - Closed toe footwear
 - Gardening or work gloves
- Limited shade is available.
In hot weather please bring sun protection (i.e hat etc)**

WHERE WE NEED YOU AND WHEN!

- Thursday evening before GP weekend
- Start time and location will be confirmed by the Volunteer Coordinator

TASKS TO BE COMPLETED

- Label car park resource boxes with contents and fill.
- Assemble signage packs and equipment sets
- Transport boxes, signage, and equipment sets to each car park location
- Install gazebos, signage and cones / barriers in correct positions
- Safety check ie remove debris (twigs, litter, hazards), fill holes and check ground conditions



Sign Installation Guidance

Ensure signage does not obstruct pedestrian routes or vehicle movement

Attaching signs to gates/posts:

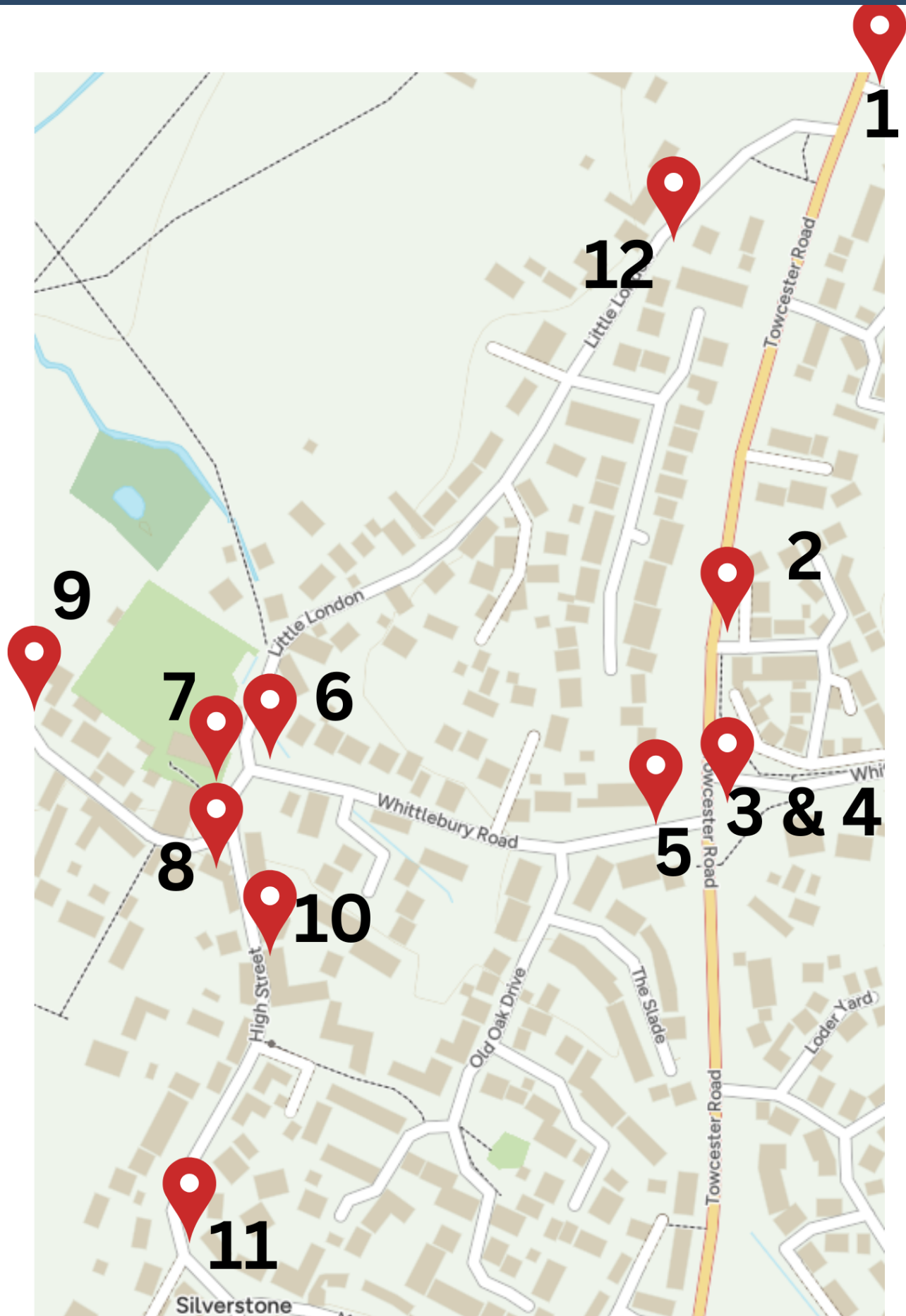
- Secure signs using cable ties (join ties if extra length is needed)
- Use pre-cut holes, or create holes with the cutting tool if required
- Trim excess cable tie ends close to the fixing and dispose of waste safely

A-frame signs:

- Position as shown on the site plan, facing oncoming pedestrian or vehicle traffic
- Push legs firmly into the ground where possible
- Use sandbags to secure especially on hard surfaces such as pavement.

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ROUTE SIGNAGE MAP

ROUTE SIGNAGE LOCATIONS

Location: 1	Towcester Rd, (Humped zebra crossing sign)	Location: 2	Towcester Rd, (Roundabout sign, Lime Kiln Close entrance)
	2 * lamp post signs - attached with cable ties CHURCH ST & GREEN LANE ↑ THE FIRS →		1 * lamp post sign - attached with cable ties ALL SITES →
Location: 3	Whittlebury Rd, (Lorry sign, approaching Silverstone from Whittlebury)	Location: 4	At Whittlebury Rd roundabout
	2 * lamp post signs - attached with cable ties SCHOOL → ALL OTHER SITES ←		1 * lamp post sign - attached with cable ties ALL OTHER SITES →

ROUTE SIGNAGE LOCATIONS

Location: 5	Whittlebury Rd, (village side, telegraph pole before roundabout)	Location: 6	Little London (20 zone sign post at entrance to Little London from Whittlebury Rd)
	1 * lamp post signs - attached with cable ties THE SCHOOL ←		1 * lamp post sign - attached with cable ties THE FIRS ← THE SCHOOL →
Location: 7	Little London (20 zone sign post outside the Church)	Location: 8	Church St / Stocks Hill (telegraph pole next to white house)
	2 * lamp post signs - attached with cable ties THE FIRS → ALL OTHER SITES ←		1 * lamp post sign - attached with cable ties CHURCH ST →

ROUTE SIGNAGE LOCATIONS

Location: 9	Church St (grass bank opposite entrance) 2 * A frame signs Please position separately so drivers can see when approaching. CHURCH ST → CHURCH ST ←	Location: 10 	High St, (telegraph pole near Parish Council noticeboard) 1 * lamp post sign - attached with cable ties GREEN LANE ↑
Location: 11	High St (grass bank opposite Green Lane entrance) 1 * A frame sign Please position so drivers can see when approaching. GREEN LANE →	Location: 12	Little London, (telegraph pole near) 1 * lamp post sign - attached with cable ties THE FIRS ←